

Melaleuca Australia is seeking a voluntary member to join our Finance, Audit and Risk Committee



ABOUT

Melaleuca Australia is seeking dedicated and skilled individual to join our Finance, Audit, and Risk (FAR) Committee on a voluntary basis.

Melaleuca is a specialist humanitarian organisation supporting culturally and linguistically diverse (CaLD) communities across the Northern Territory (NT). We work in partnership with individuals, community groups, and sectors to build a world where everyone belongs.

ROLES AND RESPONSIBILITIES

As part of our commitment to strong governance and financial stewardship, the FAR Committee plays a crucial role in ensuring Melaleuca's financial sustainability, governance, compliance & risk management.

As a FAR Committee Member, you will:

- Provide oversight and recommendations on financial performance, budget development, and financial controls.
- Review audit processes, financial reporting, and compliance with regulatory requirements.
- Support risk management by overseeing policies, controls, and strategic risk mitigation.

MEETINGS

The Committee meets one a month, with additional meetings as required.

CRITERIA

As a FAR Committee Member, you will have:

1. Demonstrated experience in financial management, auditing, or risk management, with an understanding of financial reporting and compliance obligations (ACNC, ATO).
2. Experience in governance, board, or committee roles, preferably within the not-for-profit sector, with knowledge of risk frameworks and audit processes.
3. Alignment with Melaleuca's mission and willingness to contribute expertise to ensure ethical financial stewardship and sustainability.
4. Strong communication and collaboration skills to interpret financial data, work with the Board and executive management, and provide informed recommendations.

HOW TO APPLY

Please submit an EOI in response to the criteria to recruitment@melaleuca.org.au.

Applicants must have a current Working With Children Check and Police Check.

CONTACT

We would love to discuss this opportunity further with you, please contact executiveassistant@melaleuca.org.au so we can arrange a time to connect with CEO Kwame Selormey.



Thank you for considering this important role in supporting Melaleuca's mission.