

Annual General Meeting (AGM) 2019 – Proceedings

22 NOVEMBER 2019





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Welcome

At what point after arrival at their destination does a refugee or a migrant stop being a refugee or a migrant?

The moment they are seen, the moment they are genuinely welcomed, the moment they have equal rights.

Yet these labels become intergenerational and referred to as the hallmark, the source or the beginning, when in fact, the true beginning is the person who stands in front of us. The sum of all their life still adding up.... the stories that made them who they were, the games they played as children, the songs they sung, the friends they had and have, the kind acts inspired by their values, the lessons learnt through whole of life not just part of life, the spark that guides their belief system.

The fundamental person they were before leaving their country is the person they are on arrival.

Despite their journeys they remain leaders and experts of their own lives.

Their name is their name. Their dreams are their dreams, their ambitions are theirs and with added resilience.

Hence, they are the client.

Not refugees, not migrants...CLIENTS.

To welcome them is to restore balance beautifully, elegantly and with humility.

To truly be of service is what we exist to achieve.

To shine light on their leadership and their right to call us to account is where we begin.

Because **belonging** does not occur in a bubble, it takes preparation. It takes active consciousness to see that the other, regardless of the labels socially imposed on them, is one like us and has a place next to us.

Excerpt from Melaleuca Refugee Centre – Strategic Plan 2020-23



Our Vision

A world where everyone belongs.

Our Mission

We exist to welcome and support individuals and families from diverse cultural backgrounds to lead the lives they choose.

Our Values

Belonging – creating a sense of community where everyone is welcome and feels included

Ethics – upholding our moral obligations to each other, the individuals we serve, and the community

Compassion – practicing empathy and kindness with awareness towards everyone

Respect – accepting each person as a unique individual

Responsibility – being held accountable for what we do and how we do it from beginning to end.



Minutes from last year's Annual General Meeting (AGM)

DRAFT Minutes for Annual General Meeting (AGM)

Date : Thursday 22 November 2018
Time : 7:30 AM
Location : Melaleuca Refugee Centre
Chairperson : Mr Ross Springolo, *Board Chairperson*
Minutes : Anne Hewitson, *Executive Assistant*
Attendees : As per attendance register

Item	Topic
1	<p>Business arising from previous meeting – Welcome by the Chair Acknowledge Larrakya people on whose land we are occupying, past, present and future</p> <ul style="list-style-type: none">Moved by Ross Springolo that the minutes from 28 November 2017 be accepted seconded Andrea van der Werf <p>APOLOGIES: Colin McDonald, Rowan Dollar and Lorenzo Sciciliano</p>
2	<p>Reports</p> <ul style="list-style-type: none">The Chair's Report was delivered and accepted <i>The support of NT and Federal Governments and also the Community was acknowledged – Thanks also to the CEO and all Staff for their tireless efforts.</i>The CEO's Report was delivered and accepted <i>The Chair encouraged attendees to visit the remainder of the facility to view improvements.</i>
3	<p>Financial Matters</p> <ul style="list-style-type: none">The financial audit was accepted <i>Mun Li and Ruth Suriyagoda from Merit & Partners were in attendance. A clean audit was provided.</i> <i>RS reserves are sound and managing financial resources. Encourage philanthropic donations to MRC. Endorsed charity.</i> <i>ML – Economic dependency is important. Work on cash flow for long term sustainability</i> <i>SB – Pge 23 point 9 Lease of building? Is it being extended?</i> <i>KS – landlord is open to negotiating extending the lease.</i>Merit Partners (RS Moved was approved to be appointed as the 2018/19 financial year auditor, which was seconded by Cathy White Board Member.

Item	Topic
4	<p>Board of Management Appointment</p> <ul style="list-style-type: none"> The election of members were appointed: Mr Ross Springolo, Board Chairperson Mr Colin McDonald, Ordinary Member Ms Cathy White, Ordinary Member Mr Paresh Ghimire, Treasurer Mr Kamal Ali Mr Steven Bird Mr Lorenzo Siciliano The following members exited: Ms Allison Stewart, Ordinary Member Expressions of interest to join the Board appointment of the following members: Mr Sulal Mathai Dinila Dilbi Ms Lee Campbell DCLS One more vacancy on the Board will seek to fill this role. Need gender balance. RS moved these be elected PMP seconded 10 people Membership submission from Vietnamese Association RS moved to accept. APPROVED
5	<p>Open forum for questions</p> <ul style="list-style-type: none"> No attendees spoke to this topic
6	<p>Close of Meeting</p> <ul style="list-style-type: none"> Meeting was closed at 7.50 am and the next AGM date will be advised.



Chairperson's reflection

I respectfully acknowledge the past and present Traditional Custodians on whose land we serve - the Larakia People, and on behalf of the Board, staff and clients of Melaleuca, I thank them for their trust and guidance through the year.

Each year, as I write this reflection I look at the world and the impact it has on the cause for which we stand and this evokes interesting ethical questions... does our existence and the existence of other organisations like us remove individual social responsibility? It is a responsibility that all humanity has to reach out and care for one another. Or has modernity relegated this individual responsibility to an unconscious and implied delegation to organisations because organisations exist?

I believe in the world in which we live there is still so much kindness to offer despite the multitude of crises being confronted. It is with such kindness that the journeys of the people we serve starts anew with the help of organisations. It is also the kindness of society that enables them to be welcomed into new communities with open arms as organisations, such as ours, continue to support them.

What exercises me most is that in the 12 months since I wrote my last reflection, 2.3 million more people globally have been displaced. To put this into perspective, that is 16 times the size of the entire population of the Northern Territory. The refugee numbers of 25 million match the size of our entire Australian nation's population.

On the overall migration front, Australia is seeing a significant increase in population numbers and it pleases me to read that by the end of 2018 Net Overseas Migration accounted for 61% of Australia's growth as reported by the Australian Bureau of Statistics. We are proudly welcoming migrants.

The Prime Minister's previous warning against the cutting of permanent migration to Australia and the subsequent increase of regional Migration targets comes with much relief as we in the Northern Territory face a decline in the resident population.

This year we have seen an increase in new Humanitarian Entrants through our Humanitarian Settlement Program as well as other Migrants through the Settlement Engagement and Transition Support (SETS) Program. I am proud to be part of an organisation that offers a wide range of wrap-around services, which we continue to cultivate in response to ongoing global humanitarian crises.

Looking forward, the Board this past year approved a new Strategic Plan bringing with it a new and befitting Vision of “A world where everyone belongs”. This, in conjunction with a refreshed Mission and Values, encapsulates the holistic service delivery approach of Melaleuca.

Looking back, in addition to the general progression of services that respond to clients’ needs, Melaleuca courageously led the delivery of four new initiatives in response to humanitarian issues. I particularly want to draw attention to our employment initiative and the initiative aimed at preventing domestic and family violence. The collaboration with significant stakeholders in the Northern Territory both at a government and service provider level has positively influenced the success of these initiatives.

Melaleuca continues to remain true to its core focus while expanding its partnerships, collaborations and volunteer engagement. This intentional commitment to mobilising communities as a call to service continues to yield positive outcomes. This speaks volumes toward our ultimate aim of being an integral part of a community that collectively takes social responsibility seriously.

I thank the Refugee and Migrant Support Network for their dedication to working on strategic and operational matters that enable the Northern Territory to remain a place of welcome; the specialist consultants who have passionately walked the journey with us; the Commonwealth and Northern Territory Governments for their continued reliance on the work we do; the Executive, Staff and Volunteers of Melaleuca for their commitment, compassion, drive and professionalism; and finally the members and Board for their continued and ongoing support.

Melaleuca this year provided services to more than 250 humanitarian entrants and migrants. These are people who have trusted us with their lives at their most vulnerable times.

Our commitment to the people we serve remains constant, sure and true.

Sincerely

Ross Springolo FCPA, FGIA, FCIS, FAICD
Chair – Melaleuca Refugee Centre Board

Board Members 2018-19

Member	Role
Ross Springolo	Board Chair
Paresh Raj Ghimire	Treasurer
Catherine White	Vice Chair
Kamal Ali	Ordinary Member
Colin McDonald	Ordinary Member
Rowan Dollar	Ordinary Member
Lorenzo Siciliano	Ordinary Member
Margarida De Araujo	Ordinary Member
Mel Hood	Ordinary Member
Nerida Kickett	Ordinary Member
Sulal Mathai	Ordinary Member
Lee Campbell	Ordinary Member
Steve Bird	Ordinary Member

Constitutional members

Legislated	Actual
25	45





CEO's report

In Melaleuca, we have a ritual called "Link and Sync" which occurs every Monday morning, whereby we all gather in a circle and over a total duration of 10 minutes we each answer three simple questions. What is the one thing I am grateful for? What is one of my priorities for the week that I wish to share? and How can anyone help me fulfil that one priority?

Over the year, it has been an honour to hear the themes of gratitude predominantly surrounding rejuvenations of home, family, partners, friends and nature recharging my colleagues. Our priorities have mostly been about work and service. On the aspect of how anyone can assist in fulfilling priorities, it has been humbling to hear the consistent theme of response throughout the year being the words of "Just be yourselves".

On the backdrop of a challenging, full and ever changing year, I am sincerely grateful to a team of individuals who have each day been drawing wisdom from the two types that make up human nature – the "You" and "Me". Their commitment to seeing the other, and the kindness that drives them to serve unselfishly, while remaining fully accountable.

The work we do is about welcome, healing, empowerment, hope and ultimately successful goodbyes. In the year that has been, we have seen this through our clients and we have had to do that to each other. The magic has been to welcome in such a way that it cultivates trust and to farewell in such a way that it imbues achievement, celebration and enough energy to progress one's own vision.

I have chosen to start my report by acknowledging the people who I have stood in circles with throughout the year, because those circles have been fuel to our service. Those circles kept old services honed in to keep positive delivery, and those circles took us to new heights as we commenced several new services.

In the year that has ended, Melaleuca was awarded the contract for the provision of the Settlement Engagement and Transition Support (SETS) by the Federal Government Department of Social Services. A program that aims to equip and empower humanitarian entrants, other eligible permanent migrants and their communities to address their settlement needs, in order to improve social participation, economic well-being, independence, personal well-being and community connectedness. SETS fills an important gap in the post-arrival period for eligible clients who do not have family and other community supports to rely on.

**Between the two types that make up human nature
and consequently human society, there is clearly a
relationship founded essentially on Otherness.**

- Albertine Tshibilondi Ngoyi

Melaleuca also commenced the Culture – Diversity from the Inside Out program, which was jointly funded by the Office of Multicultural Affairs and the Department Trade Business and Innovation. This program which has the NT Anti-Discrimination Commissioner as the Sponsor involved the partnership of other key businesses working together to facilitate employment opportunities for the people we serve and to create job readiness pathways. It has been a privilege to see so many clients access employment through this program.

We also welcomed leadership of the Side by Side program as an initiative to promote respectful relationships within communities that support the prevention of Domestic and Family Violence.

A project that required extensive collaboration with multiple services, government departments and community groups.

I thank the Refugee and Migrant Support Network for their involvement in working with Melaleuca to progress the Employment Strategy for Refugees and Migrants, for focused work on housing issues and for speaking into the various required systemic changes necessary to increasing the settlement of clients into the Northern Territory.

My gratitude also to the families, partners and friends of my colleagues for your gift of rejuvenation and support that sent good people to come and do good work here throughout the year.

The people we serve welcome us into their memories as we welcome them into the Northern Territory. We work hard to bring equilibrium to such an invaluable offering that is given to us in that exchange.

On behalf of my colleagues both at an organisational level and at a sectoral level. I am sincerely grateful for this honour. In echoing our common “Link and Sync” support call to each other, may you always just be yourselves, living the lives you choose.

Sincerely

Kwame Selormey

Chief Executive Officer

Service and impact glances

In the year 2018-19 Melaleuca delivered over 5,000 services to humanitarian entrants and migrants living in the Northern Territory.

These services were delivered on the backdrop of Territory, National and Global population changes. Here we present you with some impact data of what has been happening globally, nationally and our local response.



Year	Forcibly displaced people	Refugees	Daily displacements
2018	70.8 Million	25.9 Million	37,000
2017	68.5 Million	25.4 Million	44,400
2016	65.6 Million	22.5 Million	28,300
2015	65.3 Million	21.3 Million	34,000
2014	59.5 Million	19.5 Million	42,500





Australia – A nation responds...

In the 2018-19 year Australia supported 18,762 people to settle under the Humanitarian Program which involved:



17,112 **offshore visa holders** comprising of Refugee Visa's and Special Humanitarian Program (SHP) visa's

1,650 **onshore visas**

The top 10 countries of birth for people provided offshore settlement were:

Country of Birth	Refugee	SHP	Total
Iraq	3,761	3,334	7,095
Dem. Rep. of the Congo	1,982	132	2,114
Myanmar	301	1,694	1,995
Syria	1,110	726	1,836
Afghanistan	743	580	1,323
Ethiopia	477	158	635
Eritrea	293	262	555
Iran	249	118	367
Bhutan	22	232	254
Tibet (so stated)	0	189	189
Other	513	236	749
Total	9,451	7,661	17,112

The Northern Territory in response...

In the Northern Territory, Melaleuca is one of several organisations who work collaboratively to make an impact as we respond to the humanitarian issues as well as supporting migrants in their settlement journey.

Melaleuca's part has included stewardship of the following new programs aimed at improving client outcomes:



Program initiative	Outcomes	Partnerships	Funded by
Side by Side	Prevention of Domestic and Family Violence through working in partnerships with communities to promote respectful relationships	<ul style="list-style-type: none"> • NT Department of Multicultural Affairs • Department of Home Affairs • NT Police • NT Legal Aid Commission • Anglicare NT • Steps Group • Multicultural Council of the NT 	NT Office of Multicultural Affairs
Inside out	Clients are supported to access gainful employment through practical skills development and coaching. Also employers are supported to engage with a culturally diverse workforce and to create employment pathways	<ul style="list-style-type: none"> • Wise employment • Chamber of Commerce and Industry • NT Anti-Discrimination Commission • Inspire Consulting 	NT Office of Multicultural Affairs
Settlement Engagement and Transition Support	Newly arrived migrants are supported to achieve successful settlement	<ul style="list-style-type: none"> • Multicultural Council of the NT • Anglicare NT 	Department of Social Services / Department of Home Affairs
Migrant Health Services	Migrants are supported to access health services that foster cultural safety and best practice	<ul style="list-style-type: none"> • NT Primary Health Network • Centre for Disease Control • Top End Medical Centre 	NT Primary Health Network




In addition to the new services initiated this year, Melaleuca provided the following services to support clients:

Service	Total clients
Humanitarian Settlement Program	156
Program of Assistance to Survivors of Torture and Trauma	80
Communities for Children	172
Reconnect – Newly arrived Youth Services	86
Refugee Health Coordination	156
Inside Out employment	70





A person is shown from the side, wearing a black garment with a vibrant, multi-colored patterned border in shades of red, green, and yellow. The background is a solid, bright yellow. A series of small, dark green dots forms a curved line across the lower half of the image, starting from the patterned border and extending towards the right.

**We exist to welcome
and support individuals
and families from
diverse cultural
backgrounds to lead
the lives they choose**

Financial Statements



Independent auditor's report to the members of Melaleuca Refugee Centre Torture & Trauma Survivor's Service of the Northern Territory Incorporated

Opinion

We have audited the accompanying special purpose financial report of Melaleuca Refugee Centre Torture & Trauma Survivor's Service of the Northern Territory Incorporated (the "Association"), which comprises the balance sheet as at 30 June 2019, the profit and loss statement for the year then ended, a summary of significant accounting policies and other explanatory notes and the statement by members of the Committee of Management.

In our opinion, the accompanying financial report presents fairly, in all material respects, the financial position of the Melaleuca Refugee Centre Torture & Trauma Survivor's Service of the Northern Territory Incorporated as at 30 June 2019 and its financial performance for the year then ended in accordance with the accounting policies described in Note 1 to the financial report.

Basis for Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Report section of our report. We are independent of the Association in accordance with the independence requirements of the Australian professional accounting bodies. We have also fulfilled our other ethical responsibilities in accordance with the independence requirements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Emphasis of matter – Basis of Accounting

Without modifying our opinion, we draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared to assist the Association meet the needs of the Associations Act and the Association's constitution. As a result, the financial report may not be suitable for another purpose.

Responsibilities of Management and Those Charged with Governance for the Financial Report

Management is responsible for the preparation and fair presentation of the financial report in accordance with the financial reporting requirements of the Associations Act NT and the Association's constitution and has determined the accounting policies used as described in Note 1 are appropriate to meet the needs of the Association and for such internal control as management determines is necessary to enable the preparation of a financial report that is free from material misstatement, whether due to fraud or error.

In preparing the financial report, management is responsible for assessing the Association's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless the management either intends to liquidate the Association or to cease operations, or have no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Association's financial reporting process.

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Auditor's Responsibilities for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report for the year ended 30 June 2019 as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial report.

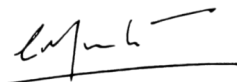
As part of an audit in accordance with Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Association's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Association's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Association to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with management regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Merit Partners

Merit Partners



MunLi Chee
Director

Darwin

30 October 2019

meritpartners.com.au

MELALEUCA REFUGEE CENTRE
TORTURE AND TRAUMA SURVIVOR'S SERVICE OF THE NORTHERN TERRITORY INCORPORATED

STATEMENT BY MEMBERS OF THE COMMITTEE OF MANAGEMENT

The committee of Management have determined that the Association is not a reporting entity.

The committee have determined that this special purpose Financial Report should be prepared in accordance with the accounting policies outlined in note 1 to the Financial Statements.

In the opinion of the Committee of Management:

- a) The accompanying Financial Report, being a special purpose financial statement, is drawn up so as to present fairly the state of affairs of the Association as at 30 June 2019 and the result of its operations for the year then ended;
- b) The accounts of the Association have been properly prepared and are in accordance with the books of accounts of the Association; and
- c) There are reasonable grounds to believe that the Association will be able to pay its debts as and when they fall due.

The Committee of Management confirms as follows:

- a) The names of each Committee Member of the Association during the relevant financial year were:
Ross Springolo, Chair
Cathy White, Deputy Chair
Rowan Dollar
Paresh Ghimire, Treasurer
Colin McDonald
Lorenzo Siciliano
Sulal Mathai
Kamal Ali
Nerida Kickett (Accepted May 2019)
Margarida De Araujo (Accepted May 2019)
Mel Hood (Accepted May 2019)
Lee Campbell
Steven Bird (exit February 2019)
- b) The principal activity of the Association during the relevant financial year was the provision of settlement and counselling services to refugee families in the Northern Territory.
- c) The Net Operating Deficit of the Association for the year was \$6,762 (2018 – deficit \$55,431).


ROSS SPRINGOLO
Chair of the Board


PARESH GHIMIRE
Treasurer

Signed at Darwin this 30th day of October 2019

Melaleuca Refugee Centre Torture and Trauma Survivor's Service of the NT Incorporated

BALANCE SHEET AS AT 30 JUNE 2019

	Notes	2019 \$	2018 \$
ASSETS			
Current Assets			
Cash and cash equivalents	2	1,282,116	1,162,288
Receivables	3	126,312	70,889
Prepayments		72,108	63,673
TOTAL CURRENT ASSETS		1,480,536	1,296,850
Non Current Assets			
Property, Plant and Equipment	4	570,325	657,213
TOTAL NON CURRENT ASSETS		570,325	657,213
TOTAL ASSETS		2,050,861	1,954,063
LIABILITIES			
Current Liabilities			
Payables	5	248,786	274,443
Employee Entitlements	6	112,966	69,962
Unexpended Grants	7	142,439	74,270
TOTAL CURRENT LIABILITIES		504,191	418,674
Non Current Liabilities			
Employee Entitlements	6	34,249	16,205
TOTAL NON CURRENT LIABILITIES		34,249	16,205
TOTAL LIABILITIES		538,440	434,880
NET ASSETS		1,512,421	1,519,183
EQUITY			
Accumulated Funds at Start of Year		1,519,183	1,574,614
(Deficit)/Surplus for the Year		(6,762)	(55,431)
Accumulated Funds at End of Year		1,512,421	1,519,183

The Balance Sheet should be read in conjunction with the notes to and forming part of the Financial Statements

Melaleuca Refugee Centre Torture and Trauma Survivor's Service of the NT Incorporated

PROFIT AND LOSS STATEMENT FOR THE YEAR ENDED 30 JUNE 2019

	2019 \$	2018 \$
INCOME		
Contract Services	1,542,896	1,298,162
Funding/Grants	1,178,283	1,165,806
Donations and Fundraisings	4,926	1,504
Other Funding	248,912	67,844
Other Income	4,437	15,728
Sale of Assets	5,141	17,273
Interest Received	5,569	5,820
TOTAL INCOME	2,990,164	2,572,136
EXPENDITURE		
Salaries and Wages	1,950,467	1,665,970
Contract Services	367,035	590,111
Audit Fees	15,350	14,086
Depreciation	117,826	105,807
Office Rent	78,695	78,695
Electricity	23,171	20,725
Insurance	56,792	64,002
Telephone	29,126	26,393
Administration	358,464	61,779
TOTAL EXPENDITURE	2,996,926	2,627,567
DEFICIT FOR THE YEAR	(6,762)	(55,431)

The Profit and Loss Statement should be read in conjunction with the notes to and forming part of the Financial Statements

MELALEUCA REFUGEE CENTRE TORTURE AND TRAUMA SURVIVOR'S SERVICE OF THE NT
INCORPORATED

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2019

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

This financial report is a special purpose financial report prepared in order to satisfy the financial reporting requirements of the constitution and the Northern Territory Associations Act. The board has determined that the Association is not a reporting entity, because in the Board's opinion there are unlikely to exist users who are unable to command the preparation of reports tailored so as to satisfy all of their information needs.

This financial report is therefore a special purpose financial report that has been prepared to meet the requirements of the Northern Territory Associations Act and Regulations and the Association's Constitution. The Association is a not-for-profit entity.

The Financial report has been prepared on an accruals basis and is based on historical cost except where stated, does not take into account changing money values or current valuations of non-current assets.

The following significant accounting policies, which are consistent with the previous period unless otherwise stated, have been adopted in the preparation of this report.

(a) Property, Plant and Equipment (PPE)

Leasehold improvements and office equipment are carried at cost less, where applicable, any accumulated depreciation. The depreciable amount of all PPE is depreciated over the useful lives of the assets to the Association commencing from the time the asset is held ready for use.

The rates used are:

	2019	2018
Motor Vehicles	16.67%	16.67%
Building Renovations	8.33%	8.33%
Computer Server/Office Equipment	14.29%	14.29%
Computers	20%	20%

(b) Income Tax

The Association is a Public Benevolent Institution with all applicable taxation exemptions.

(c) Employee Entitlements

Provision is made for the Association's liability for employee benefits arising from services rendered by employees to the end of the reporting period. Employee entitlements have been measured at the amounts expected to be paid when the liability is settled.

(d) Provisions

Provisions are recognised when the Association has a legal or constructed obligation as a result of past events for which it is probable that an outflow or inflow of economic benefits will result and that outflow or inflow can be reliably measured. Provisions are measured at the best estimate of the amounts required to settle the obligation at the end of the reporting period.

(e) Cash and Cash Equivalents

Cash and cash equivalents includes cash on hand, deposits held at call with banks, and other short-term highly liquid investments with the original maturities of three months or less.

(f) Revenue and Other Income

Revenue is measured at fair value of the consideration received or receivable after taking into account any trade discounts and volume rebates allowed. For this purpose, deferred consideration is not discounted to present values when recognising revenue. All revenue is stated net of the amount of goods and service tax. Interest revenue is recognised using the effective interest rate method.

Grant and donation income is recognised when the Association obtains control over the funds, which is generally at the time of receipt. The portion of grant income received in the current year that remains unspent at year end is isolated in current liabilities in the balance sheet. Contract services income is recognised when invoiced and fees not received yet will reflect as receivables in current assets.

(g) Goods and Services Tax

Revenues, expenses and assets are recognised net of the amount of GST. Receivables and payables are stated inclusive of the amount of GST receivable or payable. The net amount receivable or payable to the Australian Taxation Office is included with the other receivables or payables in the balance sheet.

(h) Expenditure for Humanitarian Settlement Program

Under the terms of the contract with the Department of Social Services (DSS), amounts paid to legitimate Australian citizens for the purchase of household furniture and transit accommodation expenses are not recorded as non-current assets in the books of the Association. The disbursements are treated as general expenditure and are tracked or substantiated through the documentation.

Melaleuca Refugee Centre Torture and Trauma Survivor's Service of the NT Incorporated

**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2019**

	2019 \$	2018 \$
2. Cash and Cash Equivalents		
General Account - ANZ	856	1,420
STA Account - ANZ	-	3,457
General Account - Westpac	52,799	85,484
STA Account - Westpac	116,473	66,669
Cash Management Account - Westpac	917,832	763,338
Cash Reserve Account - Westpac	192,760	241,869
Cash on Hand - Petty Cash	1,396	51
	<u>1,282,116</u>	<u>1,162,288</u>
3. Receivables		
Trade Debtors	43,056	66,195
Bond and Security Deposits	1,080	2,000
Other Receivables	99,384	2,694
Impairment of Debts	(17,208)	-
	<u>126,312</u>	<u>70,889</u>
4. Property Plant and Equipment		
Building Renovations St Mary's	1,016,114	1,011,142
Accumulated Depreciation	(531,776)	(447,046)
	<u>484,338</u>	<u>564,096</u>
Office Equipment at Cost	116,500	103,853
Accumulated Depreciation	(33,740)	(30,407)
	<u>82,760</u>	<u>73,446</u>
Motor Vehicles at Cost	77,344	141,898
Accumulated Depreciation	(74,117)	(122,227)
	<u>3,227</u>	<u>19,671</u>
Total Property, Plant and Equipment	<u>570,325</u>	<u>657,213</u>

Melaleuca Refugee Centre Torture and Trauma Survivor's Service of the NT Incorporated

**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2019**

	2019 \$	2018 \$
5. Payables		
Trade Creditors	101,117	115,953
Westpac Visa Card - Director	3,806	4,815
Westpac Visa Card - CDC	551	(78)
Westpac Visa Card - HSP	1,099	131
Australian Taxation (GST)	31,886	74,616
Australian Taxation (PAYG)	21,919	11,199
Superannuation	105	770
Sundry	2,229	221
Accrued Expenses	86,074	66,816
	<u>248,786</u>	<u>274,443</u>
6. Employee Entitlements		
Current		
Annual Leave	105,809	52,601
Long Service Leave	<u>7,157</u>	<u>17,361</u>
	<u>112,966</u>	<u>69,962</u>
Non Current		
Long Service Leave	34,249	16,205
	<u>147,215</u>	<u>86,167</u>
7. Unexpended Grants		
Department of Home Affairs - FIG	34,252	-
Department of Social Services - SETS	16,147	-
NTG Territory Families - Amazing Race	2,200	10,000
NTG Territory Families - Side by Side	17,138	40,000
NTG Territory Families - Inside Out	40,450	-
NTG Territory Families - School Holidays	7,500	-
PHN NT - Refugee Health Programme	24,362	-
Australian Red Cross	390	9,270
Human Services Training Advisory Council	-	15,000
	<u>142,439</u>	<u>74,270</u>

8. ECONOMIC DEPENDENCY

The Centre receives significant grant funds from both the Federal and Northern Territory Governments to provide various assistance and support services to refugees and Humanitarian entrants as well as the survivors of torture and trauma and their families. The financial report has been prepared on a going concern basis on the expectation that this funding will continue.


9. COMMITMENTS

The Centre has a commitment to lease the building at 24 McLachlan Street, Darwin, for 6 years with option to extend for a further 6 years (4 June 2018 to 3 June 2030).

10. SUBSEQUENT EVENTS

No adjusting or significant non-adjusting events have occurred between the reporting date and the date of authorisation.

Melaleuca Alumni Program (MAP) Launch

A festive illustration for a launch event. The background is a solid green color. In the upper right, a black graduation cap with a gold tassel is shown. Below it, another black graduation cap is shown. Scattered throughout the green background are small, colorful rectangular confetti pieces in yellow, red, and teal. In the lower left, there is a purple balloon with a string. In the lower right, there is a large pink balloon with a string. The bottom of the illustration features a row of stylized, rounded green bushes or clouds.

Melaleuca is launching the Melaleuca Alumni Program (MAP).

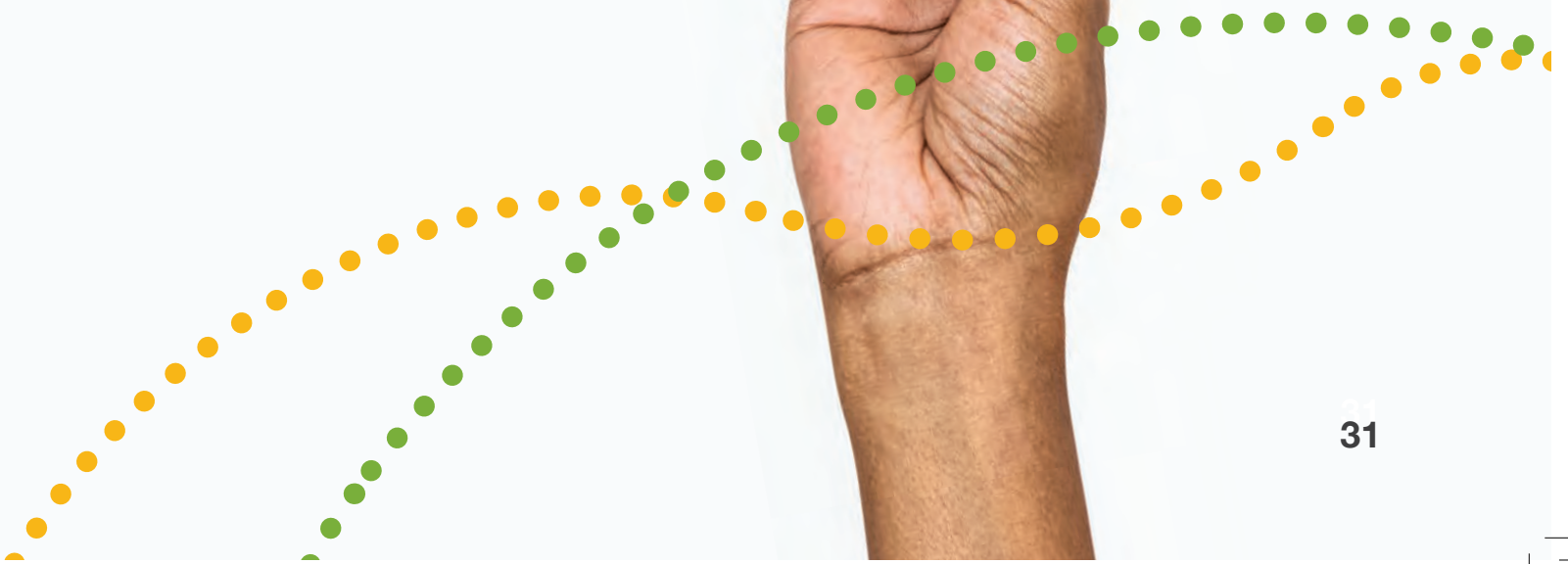
At Melaleuca, we have been supporting clients for over 20 years who go on to do great things.

We learn a lot from our clients while they are with us, and as they move on to do wonderful things in their lives in the Northern Territory, Nationally or Internationally, we want to remain connected with them and facilitate their connection with each other as a community.

This is because their wisdom helps us to continue to support future clients and to map better the services we provide to keep improving on them.

Melaleuca's Alumni Program (MAP) relies on past clients staying connected with us. By joining the program, we keep them updated on what we are doing and seek their input regularly.

Questions?



We thank you



We exist to welcome people and also build capacity in communities to enable the people we welcome to experience caring communities. Community development and engagement therefore underpins Melaleuca's approach delivery of quality services. We ensure our networks are vast and reach all community groups. The work we do comes to life through the supports, expertise and encouragement provided to clients by culturally intelligent and competent staff and volunteers, the formal and informal partnerships with a broad range of service providers, Territory and Federal Government Departments and the network of community groups.

We are...

Staff (2018-19)

Anne Hewitson	Executive Leadership
Gabriel Yengbie	Executive Leadership
Helen Lawson	Executive Leadership
Kwame Selormey	Organisational Leadership
Andrea van der Werf	Team Leadership
Phyllis Merrett-Park	Team Leadership
Scott Andrews	Health Leadership
Miranda Hamilton	Health Leadership
Isabel Osuna-Gatty	Project Coordination
Carine Kapiamba	Service Coordination
Manzoor Sirajuddin	Service Coordination
Michael Campbell	Service Coordination
Theresa Fischer	Service Coordination
Claudine Nimbona	Service Coordination
Rupesh Yadav	Service Coordination
Rosalind Clarke	Service Coordination
Erin Plumb	Service Coordination

Staff (2018-19)

Norah Kiruja	Service Coordination
Mary Weru	Service Coordination
Alana Martin	Counselling and Advocacy
Amira Ahmad Shah	Counselling and Advocacy
Sarah Cutler	Counselling and Advocacy
Annie Nkiere Biongo	Direct Support
Joelene Riddle	Direct Support
Paul Machuki	Direct Support
Rebecca Fraser	Direct Support
Joseph Nyembo	Direct Support
Kofi Adabor	Direct Support
Sharma Morris	Direct Support
Prasanthi Silva	Finance support
Thomas Gouk	Business Support
Gloria Hennessey	Business Support
Clayton Dube	Business Support
Verity Warr	Business Support
Rochelle Battilana	Business Support

Corporate Consultants

Antonia Stampalija (Inspire Consulting)	Strategy
Chenoa Ellison (Complete Workplace Relations)	Workforce HR/IR
Maria Virginia (Mivo Studio)	Design and Graphics
Hamish McDonald (General Ledgers)	Finance
Merit Chartered Accountants	Accounting

We work as a team with over 40 volunteers without whom we could not make the difference we are making. You have our gratitude.

Our Gratitude also goes to:

Our Funders

Australian Federal Government

Department of Social Services

Department of Home Affairs

Department of Health

Northern Territory Government

Office of Multicultural Affairs

Primary Health Network

Territory Families

Department of Trade Business and Innovation

Department of Housing



Our Networks, Partnerships and Peak Bodies

Territory

Top End Medical Centre

Australian Red Cross

Chamber of Commerce and Industry

City of Darwin

City of Palmerston

St John's Catholic College

Coleman's Print

Football without Borders

Multicultural Council NT

Darwin Community Legal Service

Brian Holden Optometry

STEPS Education Group

Charles Darwin University

Organisation members of the Refugee and Migrant Support Network

Interpreting and Translating Services of the NT

Anti-Discrimination Commission

National

Forum of Australian Services to Survivors of Torture and Trauma (FaSSTT)

Multicultural Youth Advocacy Network (MYAN)

Settlement Council of Australia (SCOA)

Refugee Council of Australia (RCOA)

International

International Rehabilitation Council for Torture Victims (IRCT)

United Nations Refugee Agency (UNHCR)

International Office of Migration (IOM)

We thank our Patrons

Ms Sue Roman

Sir Gerald Brennen, AC, KBE, QC

Reverend D Eugene Hurley DD – Former Bishop of the Diocese of Darwin

A world where everyone belongs





Torture and Trauma Survivors' Service of the NT Inc.